

# ISSA/INTERCLEAN® NORTH AMERICA

## 2017 Exhibit Space Application

September 11–14 • Las Vegas Convention Center - Central Hall, Las Vegas, NV  
(Exhibit Days September 12-14) E-mail application to sales@issa.com



### EXHIBITOR INFORMATION

#### Exhibit Directory Listing *(must match ISSA member record)*

**1** Company name \_\_\_\_\_  
Street address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_  
Postal \_\_\_\_\_ Country \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_  
Company e-mail \_\_\_\_\_  
Web site \_\_\_\_\_

#### Exhibit Contact *(internal contact for logistical purposes)*

**2** Name \_\_\_\_\_  
Title \_\_\_\_\_  
Address *(if different)* \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_  
Postal \_\_\_\_\_ Country \_\_\_\_\_  
Direct phone \_\_\_\_\_ Fax \_\_\_\_\_  
E-mail \_\_\_\_\_

#### Billing Contact

**3** Name \_\_\_\_\_  
Title \_\_\_\_\_  
Address *(if different)* \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_  
Postal \_\_\_\_\_ Country \_\_\_\_\_  
Direct phone \_\_\_\_\_ Fax \_\_\_\_\_  
E-mail \_\_\_\_\_

#### Advertising Contact

**4** Name \_\_\_\_\_  
Title \_\_\_\_\_  
Address *(if different)* \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_  
Postal \_\_\_\_\_ Country \_\_\_\_\_  
Direct phone \_\_\_\_\_ Fax \_\_\_\_\_  
E-mail \_\_\_\_\_

### BOOTH CHOICES

Booth size: \_\_\_\_\_ ft. x \_\_\_\_\_ ft. *(Minimum booth size is 10' x 10')*

Premium type *(please circle)*:

Corner Peninsula Split island Island

Booth number: *(Visit [www.issa.com/2017floorplan](http://www.issa.com/2017floorplan) for updated floorplan)*

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

We understand that ISSA cannot guarantee our booth choices and authorize ISSA to assign exhibit space as appropriate.

### FOR ISSA USE ONLY

Date Rec'd \_\_\_\_\_ Deposit \$ \_\_\_\_\_ Booth # \_\_\_\_\_ Territory \_\_\_\_\_ Expocad \_\_\_\_\_  
ID# \_\_\_\_\_ Total Rental \$ \_\_\_\_\_ Size/Type \_\_\_\_\_ ACGI \_\_\_\_\_ Confirmation \_\_\_\_\_  
Member \_\_\_\_\_

### EXHIBIT BOOTH RATES

INDOOR OR OUTDOOR SPACE ONLY PRICE PER SQUARE FOOT IN USD	If reserved by Oct. 31, 2016		Effective Nov. 1, 2016	
	Member	List	Member	List
400 square feet or less <i>Price based on total square feet</i>	\$23.00	\$31.00	\$24.95	\$33.30
400 square feet to 1,600 square feet <i>Price based on total square feet</i>	\$22.30	\$26.35	\$24.05	\$28.00
More than 1,600 square feet <i>Price based on total square feet</i>	\$21.00	\$25.15	\$22.70	\$26.75

#### PREMIUM FEES:

Corner Booth	\$375.00	\$425.00
Peninsula Booth	\$750.00	\$1,000.00
Split island Booth	\$1,050.00	\$1,500.00
Island Booth	\$1,875.00	\$2,500.00

#### ADMINISTRATIVE FEE\*:

\$450.00\*

\*One time administrative fee includes printed company listing in Official Exhibit Directory, online company listing on [issa.com](http://issa.com) and mobile app showroom listing.

### DISCOUNTED BOOTH RATES FOR INDOOR AND OUTDOOR SPACE

**(See outdoor exhibitor terms at the end of this Application)**

#### Outdoor Exhibit Space Location: Silver Parking Lot

Minimum booth size required to reserve outdoor exhibit space:  
10 x 20 (200 sq. ft.)

FOR 2017 EXHIBITORS WITH INDOOR SPACE PRICE PER SQUARE FOOT IN USD	If reserved by Oct. 31, 2016		Effective Nov. 1, 2016	
	Member	List	Member	List
200+ square feet <i>Price based on total square feet</i>	\$11.50	\$15.50	\$12.50	\$16.65

### EXHIBITOR OPTIONS

I would like to see these customers at the show:

1. \_\_\_\_\_ 3. \_\_\_\_\_

2. \_\_\_\_\_ 4. \_\_\_\_\_

Avoid booth placement next to these companies:

1. \_\_\_\_\_ 3. \_\_\_\_\_

2. \_\_\_\_\_ 4. \_\_\_\_\_

**PAYMENT INFORMATION ON PAGE 2**

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### PAYMENT INFORMATION (See reverse for exhibit booth rates)

<b>Booth Fee Calculation</b>	Total square feet		x Price per square feet		=	\$
			+ Premium fee (see pg 1)			\$
			+ \$450 Admin fee			\$ 450
				<b>TOTAL</b>		\$
<b>Payment Schedule</b>	<b>Payment Amount</b>					
Non-refundable deposit due with application	50% of booth fees					
Total balance due by April 1, 2017	50% of booth fee balance					
Applications received after April 1, 2017	100% due with application					
<b>Cancellation and Downsizing Fees</b> (policy in Section 4 in terms and conditions)						
Notice to cancel prior to April 1, 2017	50% of booth fees					
Notice to cancel after April 1, 2017	100% total booth fees					
Downsize Fee	50% of unused booth space originally reserved					

### METHOD OF PAYMENT

Please remit by company check or wire transfer in U.S. funds.  
**We accept credit cards, a 5% processing fee will be applied.**  
Mail company check: ISSA, 97633 Eagle Way, Chicago, IL 60678-1976

#### U.S. Wire Transfer:

JP Morgan Chase Bank, NA  
10 South Dearborn St., Chicago, IL  
60603 USA  
ABA #021000021  
Credit to ISSA, Acct. #237248

#### Foreign Wire Transfer:

JP Morgan Chase Bank, NA  
10 South Dearborn St., Chicago, IL  
60603 USA  
Swift: CHASUS33  
Telex: 420120  
ABA #021000021  
Credit to ISSA, Acct. #237248

#### ACH/EFT Instructions

JP Morgan Chase Bank, NA  
10 South Dearborn St., Chicago, IL  
60603 USA  
ABA #071000013  
Credit to ISSA, Acct. #237248

We understand that acceptance of this application and fees by ISSA creates a binding contract and obligates us to pay the total cost of the requested booth plus the \$450.00 administrative fee by April 1, 2017. Applications received after April 1, 2017, require total payment with application. We agree to abide by all rules and regulations, guidelines, and Terms and Conditions governing the ISSA/INTERCLEAN® North America 2017 exhibition. By signing below, the individual represents that he/she is authorized to execute this binding contract on behalf of named Exhibitor. Furthermore, I authorize ISSA to send trade show and membership-related information via e-mail and fax.

Authorized signature \_\_\_\_\_ Date \_\_\_\_\_

Please contact the ISSA Sales Department with any questions:

Mikel Gabrielson, mikel@issa.com or 847.982.0800 x1347  
Iris Weinstein, iris@issa.com or 847.982.0800 x1326

Print name \_\_\_\_\_ Title \_\_\_\_\_

# ISSA/INTERCLEAN® 2017 TERMS AND CONDITIONS

The following Terms and Conditions are part of the Application between the Exhibitor and ISSA. **Failure to comply therewith shall subject Exhibitor to the sanctions and penalties set forth.**

## 1. GENERAL PURPOSE AND SCOPE OF EXHIBITION

The purpose of ISSA/INTERCLEAN (hereinafter "Exhibition") is to promote business opportunities for products and services of interest to the general association membership.

Firms may exhibit subject to the following criteria:

The Exhibitor must own the exclusive rights to any and all products and brands that will be exhibited, or be the sole representative of such products for the United States.

- Firms rendering services to the cleaning industry may exhibit such services, subject to all other limitations and criteria regarding the Exhibition.
- Products and services exhibited must be consistent with the purpose of the Exhibition.
- Manufacturer Representatives (as defined in the ISSA Bylaws) are not eligible to exhibit.

A company that is classified as a distributor or wholesaler by ISSA is permitted to exhibit subject to the following conditions:

- The exhibitor may display products sold under its own proprietary label or mark.
- The exhibitor may display hand samples or signage of manufacturers as long as that manufacturer is also an exhibitor at the show.

ISSA reserves the right to allow firms to exhibit, on a case-by-case basis, subject to the sole discretion of ISSA and without prejudice toward competition. Denial of the right to exhibit may be based on previous violations of ISSA policies and past performance at ISSA events.

## 2. APPLICATION

Each Exhibitor must submit an Application for exhibit space and all fees due to ISSA consistent with the Terms and Conditions provided herein. Exhibitor understands that submission of a signed Application and fees is only an offer to enter into a Application, which ISSA may accept or reject at its own discretion. ISSA shall indicate acceptance by providing the Exhibitor with written notification of such acceptance, either by fax, e-mail or U.S. mail, at which time a binding contract shall be established. Fees due with submission of an Application shall include a non-refundable deposit equal to 35% of the total cost of the desired Exhibit space PLUS the full amount of the administrative fee. Exhibitor must pay the balance of the total cost of the reserved Exhibit space by April 1 of the year in which the Exhibition is to be conducted, or the Exhibit space may be released. For Applications submitted after April 1, 2017, full payment for the Exhibit space is required.

## 3. SPACE ASSIGNMENT

When payment is submitted by the published deadlines, Exhibit space will be assigned. Companies who participate in the booth selection process will be assigned exhibit space based on seniority and points. Companies may reserve more than one booth location on the show floor.

**SENIORITY:** All new and returning member Exhibitors receive +1 Seniority Point each year it exhibits with continual membership. Seniority continues perpetually unless a former Exhibitor does not exhibit for two consecutive years, in which event it permanently forfeits all accumulated seniority.

**POINTS:** An Exhibitor will earn +1 booth point for each 100 square feet reserved for the current year only. These points only apply for the one-year affected. An Exhibitor can earn +1, +2, +3 or +4 sponsorship points (Bronze, Silver, Gold, or Platinum) which will be credited toward the following year's booth drawing. In the event of mergers and acquisitions, seniority and points are not cumulative but the highest seniority and points of the merging firms will apply.

ISSA reserves the right to delete all seniority and points and deny admission of employees of a specific firm at the sole discretion of ISSA in the event that a firm, or employee of the firm, either: a) publicly makes statements that defame ISSA or ISSA/INTERCLEAN, or b) violates ISSA/INTERCLEAN policies, specifically in regard to registration of individuals, conduct of an unapproved event off the show floor, or conduct of an event that is considered in conflict with ISSA/INTERCLEAN.

ISSA reserves the right to rearrange the floor plan and/or relocate any Exhibit if deemed advisable in the best interests of the Exhibition at the sole discretion of ISSA.

## 4. REFUND POLICY/CANCELLATION/SPACE REDUCTIONS/RELOCATION REQUESTS

Once an application and fees have been accepted by ISSA and Exhibit space has been assigned, a request for cancellation or reduction of Exhibit space must be made in writing to ISSA and will be considered final. A notification of cancellation or reduction in Exhibit space received by April 1, 2017 will be entitled to a refund of fees submitted minus the 50% non-refundable deposit for any portion of space originally reserved and subsequently abandoned. Notifications of cancellation or reduction in space received after April 1, 2017 will not be entitled to any refund for the cancelled space.

Once space has been confirmed and committed to an Exhibitor, a request to change Exhibit location for any reason must be in writing and may be accepted at the sole discretion of ISSA and is subject to forfeiture of the non-refundable deposit on the original space.

## 5. SUBLEASING SPACE

Exhibitors may not assign, sublet, or apportion the whole or any part of space assigned, or permit any other party to exhibit therein, or distribute any other party's advertising materials, or permit use of such space for the purpose of promoting any business other than that of the Exhibitor assigned to the space.

## 6. REGISTRATION OF EXHIBITOR PERSONNEL

For every 100 sq. ft. of exhibit space reserved, an exhibitor receives 1 complimentary trade show badge redeemable through the registration system within 30 days of the start of the show. Within the 30 days prior to the start of the show, exhibitors who do not redeem complimentary badges will forfeit this benefit. Additional badges may be purchased for a fee through the registration system. Only a firm's full-time employees and those individuals who are approved non-employees as per these Application rules and regulations (i.e.: individuals representing advertising agencies, marketing consultants) may be registered as Exhibitor Personnel. Possible penalties include: confiscation of badges(s), removal from the trade show floor, and forfeiture of registration fees. In addition, penalties for a first violation may also include a \$500 fine, suspension of membership, and suspension of show participation of one year. Penalties for a second violation may include a \$1,000 fine, suspension of membership and suspension of show participation for at least two years. All penalties are to be determined and levied at the sole discretion of ISSA.

## 7. BOOTH FEE DETAILS

Booth fees include standard booth equipment (back and side drapery) plus identification sign for in-line booth space. Each exhibitor is responsible for the expenses arising from installation, operation, and removal of their exhibit space.

## 8. DISPLAY METHODS

Common areas of the Exhibit hall, such as corridors, aisles, restaurants, or lounges may not be used for exhibiting goods or services, distributing literature, or making announcements. All demonstrations, sales activities, and distribution of circulars and promotional materials must be confined to the limits of the Exhibitor's Exhibit space.

Methods of display that, in the judgment of ISSA, are not designed to achieve the purpose of the Exhibition, will not be permitted. ISSA reserves the right to forbid and enjoin the admission or conduct of persons, and the distribution of printed or other material that, in the judgment of ISSA, are inconsistent with the purpose of the Exhibition.

Audio/visual, sound effects, lighting, music, entertainment, and other such activities are permitted provided the sound intensity, lighting or other actions do not interfere with the neighboring Exhibitors or their patrons' ability to conduct business or are otherwise judged by ISSA to be disruptive of the Exhibition. All such effects are subject to approvals or restrictions of the Exhibit Facility and ISSA.

## 9. EXHIBIT DESIGN CONSTRUCTIONS

Exhibit displays shall be limited to 8' 3" (2.5m) in height for a standard in-line booth. For in-line booths on the perimeter, the back wall will be permitted to a height of 22 feet.

An Island Exhibit of 1,200 square feet or larger will be permitted up to a maximum height of 30 feet. Smaller Island, Split-Island and Peninsula Exhibits of 1,199 square feet or less will be permitted up to a height of 22 feet. When a booth design exceeds 12 feet in height, the Exhibitor is to provide ISSA with a scaled drawing indicating all dimensions, both concept and construction, for approval by ISSA and/or the Exhibit Facility by no later than 60 days prior to the event. An Island or Split-Island Exhibit can be arranged based on the "cubic content" concept, which allows utilization of the total contracted Exhibit space. Peninsula booths, next to in-line linear booths, must adhere to the same reasonable sight guidelines from the aisle, as linear in-line booths. Common walls above 8 feet will need to remain graphic free on any side facing an aisle, or neighboring booths, and must have a clean, finished look from all viewing points. The Exhibitor should take caution in selecting the booth space.

Exhibits having enclosed ceilings or "double-deckers" must comply with fire and safety regulations of the Exhibit Facility. Contact ISSA for complete information prior to the design or construction of your booth. Cross-Aisle booths must be equivalent in size and requires a minimum of two sets of 4 or more Standard In-Line (10' x 10') booths; or two Island booths 20' x 30' or larger and will be charged at 50% of space fees for aisle space. Exhibits and related structures must be designed and constructed in compliance with the public accommodation provisions of the Americans with Disabilities Act of 1991 (ADA). Please contact ISSA if you require assistance in this regard.

## 10. EXHIBITION SCHEDULE/INSTALLATION/ DISMANTLING

Exhibitor shall adhere to the Exhibition schedule and shall strictly observe the opening and closing hours each day of the Exhibition as set forth in the Exhibition schedule. The Exhibition schedule, set up and dismantling schedule will be published and provided to each Exhibitor in the Exhibitor Service Manual. Exact move-in date will be reflected on the Targeted Floor Plan, provided by the official contractor. No Exhibit shall be packed, removed or dismantled prior to the closing of the Exhibition. Any Exhibitor packing, removing or dismantling the Exhibit or leaving the booth unattended prior to the official closing of the Exhibition may be suspended from exhibiting at ISSA trade shows for at least one year, and/or may be subject to the penalties set forth in Section 6.

## 11. HANGING SIGNS

Hanging identification signs and/or graphics will be permitted up to the same height level as an Exhibit structure noted above. Signs must be 10' from the back-wall in a Peninsula or Split-Island configuration. All hanging signs/graphics cannot exceed 50% of the corresponding dimension of the booth. A hanging sign must be reviewed and approved by ISSA and the Exhibit Facility at least 60 days prior to the Exhibition. An architectural stamped drawing may be required. Hanging signs are not permissible with standard in-line booths.

## 12. CONTRACTORS

Exhibitors who wish to use a contractor other than the "designated" official contractors to set up, service and dismantle their exhibits, may do so provided both the exhibitor and Exhibitor Appointed Contractor comply with the rules and policies. Complete guidelines will be included in the Exhibitor Service Manual that will be provided to each exhibiting company 90 days in advance of the show. Where union labor is used or required, it is the responsibility of the Exhibitor to comply with local rules and regulations.

### 13. FOOD AND BEVERAGE

Exhibitor may serve food and beverages, including alcoholic beverages, at its Exhibit space during Exhibit hours only if it has written authorization from ISSA and a written agreement with the official caterer of the Exhibit Facility. Exhibitors serving alcoholic beverages at their Exhibit space must provide ISSA with proof of insurance (consistent with section 20, including host liquor liability coverage, naming ISSA as an additional insured). Exhibitor and its employees and agents shall not serve alcoholic beverages to anyone less than 21 years of age or to anyone regardless of age who is obviously intoxicated.

Exhibitor agrees to indemnify and hold ISSA harmless with respect to any and all claims, losses, damages, liabilities, judgments, or settlements, including reasonable attorneys fees, costs and other expenses incurred by ISSA on account of any alcohol served at Exhibitor's Exhibit space.

### 14. BOOTH ATTENDANTS

Each Exhibitor shall provide at least one booth attendant during Exhibit hours. Failure to comply with this provision shall subject the Exhibitor to the sanctions and penalties as set forth in Section 26. All booth attendants must be bona fide employees of the Exhibitor, or the Exhibitor's Manufacturer Representative. In addition, Exhibitor may hire models to work in the Exhibit space. The attire of models employed by the Exhibitor and other booth personnel shall not exceed the boundaries of good taste as judged by ISSA in the exercise of its sole discretion. Subject to these rules and regulations, no Exhibitor personnel shall be in the booth of another Exhibitor without such Exhibitor's permission.

### 15. EXHIBITOR ENTERTAINMENT/MEETINGS

Exhibitor firms and Exhibitor personnel may not open a hospitality suite or schedule a meeting, meal function, or any other event away from the trade show floor during official Exhibition hours. Potential penalties include all penalties listed in Section 26.

### 16. MUSIC, PHOTOGRAPHS AND OTHER COPYRIGHTED MATERIAL

The Exhibitor is responsible for obtaining necessary licenses and permits to use music, photographs, or other copyrighted material. The Exhibitor shall remain liable for and shall indemnify and hold the ISSA, their agents, and employees harmless from all loss, cost, claims, causes of action, suits, damages, liability, expenses, and costs, including reasonable attorneys' fees, arising from or out of any violation or infringement (or claimed violation or infringement) by Exhibitor, Exhibitor's agents, or employees of any patent, copyright or trade secret rights or privileges.

### 17. EXHIBITOR INTELLECTUAL PROPERTY

No Exhibitor may display any product or display or distribute any advertisements for a product that infringes upon the trademark, copyright or patent of another company. Exhibitor agrees to defend, at Exhibitor's expense, and to indemnify ISSA for any action brought against ISSA arising out of any dispute concerning Exhibitor's infringement upon the intellectual property of another.

### 18. SMOKING

In compliance with State law, smoking is not permitted in the Exhibit Facility.

### 19. LIABILITY AND INDEMNIFICATION

At the conclusion of the Exhibition, the exhibiting firm must surrender space occupied by it in the same condition as it was at the time the space was initially occupied. The Exhibitor is responsible for all damage to the Exhibit hall, and for the defense and payment of any and all claims, demands, and suits on account of any alleged injury or death to individuals, or damage to property, occurring in the Exhibitor's booth space or elsewhere because of the acts or omissions of the Exhibitor, its officers, employees, agents, licensees, invitees or contractors.

Exhibitor agrees to indemnify and hold harmless ISSA and the Exhibit Facility from and against any and all claims, demands, actions, causes of actions, penalties, judgments, and liabilities of every kind and description (including court costs and reasonable attorneys' fees) which may arise from or be asserted in connection with: the foregoing undertakings and responsibilities of the Exhibitor, including but not limited to the installation, maintenance, and/or removal of the Exhibitor's Exhibit display; failure to conduct the Exhibition as scheduled; failure to provide Exhibit space; or by any other act of ISSA or the Exhibit Facility except for acts of negligence.

Neither ISSA, its service contractors, nor the owners of the Exhibit Facility, their agents, contractors, or employees are liable for injuries to any person or for damage to property owned or controlled by the Exhibitor, which damages or injuries may be claimed to be incident to or arising from or in any way be connected with the Exhibitor's occupation of display space or the acts or omissions of Exhibitor's officers, employees, agents, contractors, licensees, or invitees, except for claims for damages or injuries caused by or resulting from the willful or wanton misconduct of ISSA or the owners of the Exhibit Facility and their respective officers, agents, and employees.

The Exhibit Facility, ISSA or the service contractors will not be responsible for the loss of or damage to any property in storage, while in transit to or from the Exhibit building or while in the Exhibit building. All property of the Exhibitor shall be deemed to remain under the Exhibitor's custody and control in storage, in transit to and from and within the confines of the Exhibit hall even though it may at any time be under the temporary control or direction of ISSA or its service contractors.

### 20. INSURANCE

Exhibitor agrees to maintain comprehensive general liability insurance against claims for personal injury, death, or property damage incident to, arising out of or in any way connected with the exhibitor's participation in the exhibition in an amount of not less than the following limits: \$1 million in respect of injuries to any one person in any occurrence; \$2 million in respect of injuries to more than one person in any one occurrence; and \$1 million in respect of damage to property. Such insurance shall include coverage of the Exhibitor's indemnification obligations under Section 20 of this agreement and shall name ISSA as an additional insured under such policies.

Each Exhibitor is responsible for obtaining its insurance coverage at its own expense, such insurance for its Exhibit and display materials. Such insurance should cover all risks (liability, fire, theft, damage, etc., from place of shipment to Exhibit Facility and return, including the period in which the Exhibit/materials remain in the Exhibition. All policies shall contain an express waiver by the Exhibitor's insurance company of any right to subrogation as to any claims against ISSA, its officers, directors, agents, or employees.

In the event Exhibitor opts to serve alcoholic beverages at its Exhibit space, Exhibitor shall also comply with the insurance requirements, including host liquor liability coverage, as set forth in Section 13.

### 21. SECURITY

Each Exhibitor is responsible for safeguarding its goods, materials, and Exhibit at all times. Security service will be provided by ISSA on a 24-hour basis beginning with move-in through move-out. Although reasonable precautions are taken to protect property, neither ISSA nor the guard service is responsible for any loss or damage to property or persons.

### 22. UNOCCUPIED SPACE

Any space not claimed or occupied by noon, the day before the Exhibition opens, and for which no special arrangements have been made with ISSA, may be resold or reassigned by ISSA without any obligation for refund of amount paid.

### 23. UNFORESEEN RELOCATION

In the event that the Exhibition is unable to open at its planned site because of circumstances beyond the control of ISSA, other than force majeure events as described in Section 24 herein, Exhibitor hereby gives ISSA full authority to relocate the site of the Exhibition and, if displays, goods and materials are already on hand at the original site, to move those items to the new site. In such event, ISSA reserves the right to cancel the Exhibition if ISSA cannot so relocate the Exhibition. If ISSA cancels the Exhibition, all amounts paid by Exhibitor shall be refunded less any amount necessary to cover expenses incurred by ISSA in connection with the Exhibition. Exhibitor agrees that ISSA shall not be responsible for damages or losses to the Exhibitor arising from acts performed by ISSA in good faith.

### 24. FORCE MAJEURE

The Exhibition is subject to acts of God, acts of war, terrorism, government regulation, disaster, fire, strikes, civil disorder, curtailment of transportation facilities preventing or unreasonably delaying attendees and guests from appearing at ISSA/INTERCLEAN, or other similar cause beyond the control of ISSA making it inadvisable, illegal, or impossible to hold the Exhibition. This contract may be terminated without penalty for any one or more of such reasons by written notice from ISSA to the Exhibitor. If the contract is so terminated by ISSA, all amounts paid by Exhibitor shall be refunded less any amount necessary to cover expenses incurred by ISSA in connection with the Exhibition.

### 25. COMPLIANCE WITH LAWS, REGULATIONS, AND TERMS & CONDITIONS

Exhibitor is charged with knowledge of and agrees to act in conformance with all statutes, ordinances, rules, orders, regulations and directions which are in force or applicable during the Exhibition, issued, adopted, or enhanced by the federal or state governments or any department, bureau, or office thereof. Exhibitor understands and accepts that the Terms and Conditions, display guidelines, and other such rules and regulations are integral and binding parts of this Application, and that ISSA reserves the right to modify such terms and conditions at its sole discretion. Exhibitor agrees to abide by the policies and rules and regulations of the Exhibit Facility.

### 26. VIOLATIONS

ISSA shall have the full power and authority to interpret and enforce all rules and regulations. ISSA reserves the right to amend, revise or otherwise modify these rules and regulations at any time in the exercise of its sole discretion. Exhibitor agrees to observe all rules and regulations as promulgated and revised from time to time. Failure to comply with such rules and regulations will result in one or more sanctions imposed at the sole discretion of ISSA including, but not limited to, prohibition, expulsion, and/or removal of any Exhibit and/or Exhibitor, its employees, or booth personnel; closing of an Exhibit or display; forfeiture of all fees of any kind paid in connection with such Exhibit; loss of seniority as set forth in Section 3 hereof; suspension and/or expulsion from future shows; and loss of membership in ISSA.

### 27. GOVERNING LAW

These rules and regulations and the underlying Application for Exhibit space shall be governed by and construed in accordance with the laws of the State of Illinois.



# ISSA/INTERCLEAN® NORTH AMERICA OUTDOOR EXHIBITOR APPLICATION TERMS

## ISSA/INTERCLEAN® 2017 TERMS AND CONDITIONS

**(The following terms apply to outdoor exhibitors only)**

### 1. OUTDOOR EXHIBITS

All Rules and Regulations approved by Exhibition Management shall be applicable to outdoor exhibits except the part pertaining to height restrictions. Exhibitors using outdoor space may erect temporary shelter for protection from elements within their exhibit space. All expenses associated with such shelter are to be borne by the exhibitor. If any exhibitor does erect a temporary structure, it must be totally within the confines of the space so allocated. Mobile offices, recreational vehicles, or mobile homes are permitted, but cannot be moved from their assigned outdoor space during the Exhibition period or after the installation until the dismantling period. Overhead canopies or simulated ceilings are also permitted. Exhibitors renting or leasing trailers, recreational vehicles, temporary structures or other such structures are prohibited from using the sanitary facilities that are associated with or, structure or vehicle.

### 2. SIGNAGE

There are no size and height restrictions outdoors on signage except that signs should be placed in good taste and so as not to be offensive to visitors or other exhibitors, must not be hazardous and must be planned within the confines of the exhibit space.

### 3. BUILDING, MOBILE OFFICES, TENTS

Due to the regulations set by the Clark County Fire Marshall, all exhibitors placing temporary buildings, mobile offices, and/or tents in their exhibit space must supply Exhibition Management with a drawing detailing the exact placement of the structure. Exhibitors must adhere to the TG-65 procedures set by the Clark County Fire Department. These regulations will be sent to all outdoor exhibitors.

### 4. OPERATING EQUIPMENT IN OUTDOOR AREAS

Operating equipment must be confined to the space assigned to the exhibitor.

The pavement is an asphalt surface and the recommended load limit from LVCVA is 250 pounds per sq. ft. Any piece of equipment that is over 250 pounds per sq. ft. should be trench plated and the Facilities Department at LVCVA must be notified prior to the installation of the equipment. The equipment cannot break into the surface unless written permission is received from the LVCVA and Exhibition Management.

Anchoring equipment into the surface of the pavement is permitted; however, approval from LVCVA is required and the area must be restored to its original condition at the expense of the exhibitor at the conclusion of the Exhibition. However, drilling and/or anchoring into the concrete portion of the lot is not permitted by LVCVA.

Companies demonstrating their equipment in action are permitted to build up the interior of the exhibit area with sand, gravel, stones, etc. however the material must be enclosed with railroad ties, concrete block walls, etc. to retain the material inside the stand area.

Gasoline and diesel engines can be operated outdoors only and there is no restriction on the height of the equipment being demonstrated as long as the exhibitor's equipment remains inside the perimeter of their space.

There are no utilities other than electrical in the outdoor exhibit areas. Exhibitors must arrange utilities required at their own expense.

An exhibit with "motion" must be adequately safeguarded.

### 5. OUTDOOR CANOPIES AND/OR TENT STRUCTURES

All exhibitors placing temporary buildings, mobile offices and/or tents that will be anchored into the surface of the pavement must submit a detailed drawing with the exact placement of the structure to the LVCVA Customer Account Manager for approval no later than July 1, 2017. The exhibitor and their appointed contractors must adhere to the TG-65 procedures set by the Clark County Fire Department. These regulations will be sent to all outdoor exhibitors. The LVCVA fire and safety regulations are included as an attachment to the Exhibition rules and regulations.

### 6. LANDSCAPING MATERIALS

Exhibitors are required to remove and dispose of all landscaping materials (including but not limited to sand, stone, gravel, dirt, mulch, railroad ties, carpet, exhibit materials, etc.) placed in their exhibit stands. Exhibitors will be charged for the removal and disposal of any materials left in the exhibit stand at the close of the dismantling period.

### 7. INFLATABLE OBJECTS

Helium filled balloons and other inflatable objects are permitted in outdoor spaces provided the objects are within the confines of the assigned space and securely tethered. No hot air balloons will be permitted. Exhibition management and the Customer Account Manager at the LVCVA must approve the use of balloons and other inflatable objects. Balloons must be at least 36" in diameter. Balloons cannot be used as a giveaway.

Helium gas cylinders for refilling must be secured in an upright position on safety stands with the regulators and gauges protected from damage. Overnight storage of helium or compressed air cylinders in the building is prohibited.

### 8. CONTRACTORS

Exhibitors who wish to use a contractor other than the "designated" official contractors to set up, service, and dismantle their exhibits, may do so provided both the exhibitor and Exhibitor Appointed Contractor comply with the rules and regulations. These rules and regulations will be included in the Exhibitor Service Manual that will be provided to each exhibiting company 90 days in advance of the show. Where union labor is used or required, it is the responsibility of the Exhibitor to comply with local rules and regulations.

### 9. SECURITY

Overnight security personnel, fencing, and moderate lighting will be provided in the outdoor area, however each Exhibitor is responsible for safeguarding its goods, materials, and Exhibit at all times. Security service will be provided by ISSA along the perimeter of the outdoor exhibit area only, beginning with move-in through move-out. Although reasonable precautions are taken to protect property, neither ISSA nor the guard service is responsible for any loss or damage to property or persons.

